

# DONATION REQUEST

The mission of the North East Chamber of Commerce mission is to serve the community by providing economic, educational and legislative information and assistance in order to maintain and enhance the community's uniqueness and quality of life. This mission will be taken into consideration when reviewing your donation request. We support charities that benefit North East Students, North East community development and/or revitalization, and support and/or development of the regional arts.

When submitting your donation request form please include a **cover letter** on your organization's letterhead. The donation request form gives us a quick reference for your request information, but we would also like a more detailed description of the nature of your request and your organization.

Please provide this on our organization's official letterhead.

We always welcome acknowledgements, website links, and being included in your promotional or event materials. If you are going to mention us, please let us know on the donation form . We will gladly get you contact, website information , and logo if you let us know ahead of time.

All request for 2012 must be returned to the North East Chamber of Commerce by  
Friday, December 30th 2011.

Thank you!

